

NHCP-LTCF - Large Grants_Year 4 - 2022/2023

Wildlife Habitat Canada / Habitat Faunique Canada

Introductory Information

Welcome to the NHCP-LTCF Application Form process (Large Grants) for Year 4 funding consideration!

This Application Form process is for **Large Grant projects** under the NHCP-LTCF program, and is to be completed only for projects with a monetary ask of **between \$30,001.00 and \$1M**. If your project ask does not fall within this range, please consider applying to the Small Grant program.

Please ensure that your organization and project meets all of the criteria noted for the **NHCP-LTCF Large Grant Guidelines 2022-2023** before proceeding.

Only one project should be submitted per Application Form. Applications should be concise. The onus is on the applicant to ensure that the most relevant and significant value to conservation offered by the proposed project is clearly, accurately and truthfully stated within the allotted word allowances.

Each submitted application is considered as a stand-alone application. Applicants submitting more than one application must ensure that each individual application form includes all of the required documentation requested. WHC will not consider any documents shared via another application form (e.g., The Board resolution or attestation confirming adoption or compliance with Canadian Land Trust Standards and Practices 2019 and/or Guide des bonnes pratiques en intendance privée: aspects juridiques et organisationnels must be uploaded for each application).

CAUTION: It is the full responsibility of the applicant to complete the Application Form with all correct, requested information and documentation. Any incomplete and/or poorly completed Application Forms may not be considered.

NOTE: To meet document size restrictions on uploaded files, please upload REDUCED file size PDFs as needed.

Section 1 - Acknowledgement of Program Requirements

Program Guidelines*

I have read the [NHCP-LTCF Large Grant Guidelines 2022-2023](#) and agree to the requirements of the program.

Choices

Yes

Funding Agreement - Acceptance*

I have read the Nature Conservancy of Canada's Funding Agreement for the NHCP-LTCF and confirm that the organization is willing to adhere to and sign this agreement if awarded funds.

Choices

Yes

Confirmation of CLTSP 2019*

The applicant organization has adopted, is in compliance with or working towards substantial compliance with the Canadian Land Trust Standards and Practices 2019:

Please upload a copy of a Board resolution or attestation from a senior officer confirming that the organization is in compliance or is working towards substantial compliance with the Canadian Land Trust Standards and Practices 2019.

File Size Limit: 2 MB

Eligibility of Joint Title Owners*

Applicants are permitted to close projects in joint title ownership with other organizations, provided that all title holders meet the eligibility criteria listed:

- are a registered Canadian charity that is in compliance or substantially in compliance with the *Canadian Land Trust Standards and Practices or Guide des bonnes pratiques en intendance privée: aspects juridiques et organisationnels*; or,
- are government departments or government agencies, including a municipality or public body performing a function of the government of Canada, carrying out similar work in Canada; or,
- are an Indigenous entity capable of holding title to land, including a corporation controlled by an Indigenous entity, carrying out similar work in Canada.

Note: the receiving entity of LTCF funds to complete the securement must be the land trust.

Choices

Yes

Eligibility of Third Party Transfers of Land:

Land trusts must receive approval from ECCC, through NCC, for any transfer, sale, disposition or encumbrance of land, or any portion thereof, under the program. All dispositions must comply with the terms of the *NHCP-LTCF Funding Agreement* and also be to a receiving entity that meets the following criteria:

- are a registered Canadian charity that is in compliance or substantially in compliance with the Canadian Land Trust Standards and Practices or *Guide des bonnes pratiques en intendance privée: aspects juridiques et organisationnels*; or,
- are government departments or government agencies, including a municipality or public body performing a function of the government of Canada, carrying out similar work in Canada; or,
- are an Indigenous entity capable of holding title to land, including a corporation controlled by an Indigenous entity, carrying out similar work in Canada.

Eligibility of Third Party Transfer of Land (Cont'd)*

The Awardee shall make the transfer of land or interest in land conditional upon the receiving entity providing a commitment to the Awardee to conserve the land in perpetuity in adherence to the *NHCP-LTCF Funding Agreement* and in adherence to Canada Target 1.

Choices

Yes

Entity Receiving Program Funds - Applicant*

The applicant **MUST** be the entity receiving funds from the program and is or will be in whole or in part on the title at the time of the closing or signing of the conservation agreement.

In the case of a cross-border project in partnership with the American Friends of Canadian Land Trusts or Friends of Canadian Nature, the applicant is the entity receiving the program funds and the title will be held or the conservation easement signed by the applicable U.S. donor.

It is the full responsibility of the Applicant to understand and adhere to the rules and requirements involved in land acquisition with American donors.

If awarded, the applicant will be the entity that will receive the program fund?

Choices

Yes

Section 2 - Applicant Information

Program Project Number

This information will be input by WHC staff, following application submission.

Character Limit: 250

Land Trust Name:*

Character Limit: 100

Contact name/position:*

Character Limit: 150

Contact email:*

Please ensure the correct email address is provided.

CAUTION: If a general information email is provided, be sure to monitor it daily for program correspondence. WHC will not be held responsible for missed notices.

Character Limit: 254

Contact phone number:

Character Limit: 14

Note: In cases where multiple eligible organizations are working in partnership to complete a project, WHC will only communicate with the Applicant land trust on project and application related matters. Should the partner organization wish to be contacted or included on project and application correspondence, an appropriate contact must be named in the application itself, as a secondary contact.

Project - Secondary Collaborator/Back-Up Contact

If there is a second contact on this project please enter their name, phone number and email address below:

Character Limit: 250

Anticipated Closing Date*

What is the anticipated closing date of the project?

Note: To be eligible for Year 4 funding under the NHCP-LTCF, projects **must close between April 1, 2022 and December 15, 2022.**

Character Limit: 10

Section 3 - Project Details

Project Name:*

Please provide the name of your project.

Please keep the project name simple and concise - one to three words.

Character Limit: 150

Project Summary / Overview***Highlight your project!**

Give an overview of the proposed project. The project overview should be written in a manner and with sufficient detail such that reviewers who are unfamiliar with the targeted geographic area, habitat or activity can gain a full understanding of the project using only the information contained in this proposal.

Explain the context of the project property (threats to the land, important local area consideration for conservation, connectivity, etc.)

If this project contains multiple parcels that are separated, be sure to explain exactly why/how they are considered to be one project. (See Program Guidelines - Project Eligibility)

REMEMBER: This is a competitive process and your application will be evaluated by the External Review Panel, of which, some members may not be overly familiar with your location. **Your application will be evaluated on the information provided within.**

Character Limit: 3000

Securement Type(s):***Choices**

Fee Simple

Conservation Agreement

Combination of Fee Simple and Conservation Agreement

LTCF Request Amount*

LTCF request amount: (note: minimum award is \$30,001 and maximum award is \$1 million)

Character Limit: 20

Anticipated Matching Funds*

Please indicate the anticipated total of matching funds for the project.

- eligible matching funds may be between April 1, 2019 and March 31, 2023
- may include both cash and in-kind contributions.
- minimum 1.5:1 match ratio required
- all match must be raised by the second mid-project milestone (October 3, 2022)

- an attestation that all match has been raised and that no other federal funds have been used is required for at either the October 3, 2022 mid-project milestone OR no later than 30 days prior to close of the project, **whichever comes first.**

The number included here must be identical to the match total included in your Project Budget.

Note: funds from other Canadian federal funding programs can not be included as match.

Character Limit: 20

Match Amount Not Yet Raised*

How much of the total anticipated matching funds for the project does your organization still need to raise for the project?

Character Limit: 20

Hectares*

Hectares to be secured by the project:

NOTE: Hectares of this project can only be counted under the LTCF, hectares cannot be counted under any other Federal program.

NOTE: For projects involving **Conservation Agreements**, only hectares captured under the Conservation Agreement can be counted here.

Character Limit: 20

Optional: Add any explanatory notes, if required.

Character Limit: 1000

Protected Area or Other Effective area-based Conservation Measure.

To be eligible for program funds, project land must qualify as either a **Protected Area** or **Other Effective area-based Conservation Measure**.

Protected Area (PA): A Protected Area is “a clearly defined geographical space, recognized, dedicated and managed, through legal or other effective means, to achieve the long-term conservation of nature with associated ecosystem services and cultural values.” (*One with Nature definition, 2019*).

Other Effective area-based Conservation Measure (OECM)*: An OECM is broadly defined as “a geographically defined area other than a Protected Area, which is governed and managed in ways that achieve positive and sustained long-term outcomes for the in-situ conservation of biodiversity, with associated ecosystem functions and services and where applicable, cultural, spiritual, socio-economic, and other locally relevant values.” (*One with Nature definition, 2019*).

***If your project involves a unique mechanism for conservation or an OECM, please contact WHC to discuss the details of your project before submitting an application. Note: successful applications with projects involving a unique mechanism for conservation or an OECM will require approval by ECCC before a Funding Agreement between NCC and the Applicant can be signed (WHC and NCC will facilitate the ECCC request for approval).**

A Decision Support Tool exists to provide support in assessing whether or not an area contributes to Canada Target 1. Applicants are encouraged to review the Decision Support Tool and assess their project land using the Decision Support Tool Screening Template for Protected Areas and OECMs to determine whether the area can be counted towards Canada Target 1.

For further information, an overview of the Accounting for Protected and Other Conserved Areas can be found on the Pathway to Canada Target 1 website.

PA or OECM*

Please indicate which type your project meets the requirements for:

Choices

PA

OECM

Additional information - PA or OECM*

Please provide a few sentences explaining how you came to identify your project land as a PA or OECM.

Character Limit: 1000

Ecological Gift*

Is the project an Ecological Gift?

Choices

Yes

No

Multiple Landowners*

Does the project involve **more than** 2 landowners?

If yes, please upload rationale explaining why multiple land owners are essential to completing the project.

Choices

Yes

No

More than 2 landowners

If there are more than 2 landowners, upload rationale explaining the landowner situation, total number of landowners and project transaction dynamic.

File Size Limit: 1 MB

Cross-Border Partnership*

The use of American Friends of Canadian Conservation (AFCC) or American Friends of Canadian Nature (AFCN) are an allowable mechanism to help land trusts acquire lands from American donors.

Application Forms must be submitted by the land trust, not AFCC or AFCN.

It is the full responsibility of the applicant to understand and adhere to the rules and requirements involved in land acquisition with American donors.

Does this project involve AFCC or AFCN?

Choices

Yes

No

Securement Type - Fee Simple

Agreement of Purchase and Sale (APS)/Agreement/ Intent*

For **FEE SIMPLE ONLY**: This question is REQUIRED for FEE SIMPLE projects. **If this question is not answered, this application will not be considered.**

Upload a Purchase and Sale Agreement / Option to Purchase / Signed Donation Agreement or Intent to Donate

If a signed Purchase and Sale Agreement (APS) is not available at time of application submission, a **dated** and **signed** non-binding letter of intent identifying the landowner's interest in proceeding with the project is required.

CAUTION: A copy of the signed and dated * APS / Option to Purchase / Signed Donation Agreement or Intent to Donate (if applicable) must be submitted to WHC no later than **October 3, 2022** or sooner as completed, and must be submitted **no later than 30 days prior to close** (whichever date comes first).

**This document is required to begin processing of the First Installment (see Chart 2 in guidelines).*

File Size Limit: 5 MB

Securement Type - Conservation Agreement

For **CONSERVATION AGREEMENT/EASEMENT ONLY**: This question is REQUIRED for CONSERVATION AGREEMENTS/EASEMENTS projects. **If this question is not answered, this application will not be considered.**

Upload the signed or unsigned Conservation Agreement/Easement, if available.

If a signed or unsigned Conservation Agreement/Easement is not available at time of application submission, a dated and **signed (by the landowner) non-binding letter of intent identifying the landowner's interest in proceeding with the project is required**. This letter **must include a dollar value/ purchase price** of the Conservation Agreement.

Conservation Agreement/Easement - Upload*

CAUTION: At minimum an unsigned copy of the Conservation Agreement/Easement, alongside a letter signed by the landowner that a) records the value of the Conservation Agreement/Easement as identified by the appraisal, and b) confirms the landowner's commitment to proceeding with the Conservation Agreement/Easement based on that value, must be provided to WHC no later than **October 3, 2022**, or sooner as completed, and must be submitted **no later than 30 days prior to close** (whichever date comes first).

File Size Limit: 5 MB

Securement Type - Combination Fee Simple and Combination

Agreement of Purchase and Sale (APS)/Agreement/ Intent*

For **FEE SIMPLE ONLY**: This question is REQUIRED for FEE SIMPLE projects. **If this question is not answered, this application will not be considered.**

Upload a Purchase and Sale Agreement / Option to Purchase / Signed Donation Agreement or Intent to Donate

If a signed Purchase and Sale Agreement (APS) is not available at time of application submission, a **dated** and **signed** non-binding letter of intent identifying the landowner's interest in proceeding with the project is required.

CAUTION: A copy of the signed and dated * APS / Option to Purchase / Signed Donation Agreement or Intent to Donate (if applicable) must be submitted to WHC no later than **October 3, 2022** or sooner as completed, and must be submitted **no later than 30 days prior to close**

(whichever date comes first). **This document is required to begin processing of the First Installment (3 weeks minimum processing time).*

File Size Limit: 5 MB

Conservation Agreement/Easement*

For **CONSERVATION AGREEMENT/EASEMENT ONLY**: This question is REQUIRED for CONSERVATION AGREEMENTS/EASEMENTS projects. **If this question is not answered, this application will not be considered.**

Upload the signed or unsigned Conservation Agreement/Easement, if available.

If a signed or unsigned Conservation Agreement/Easement is not available at time of application submission, a **dated and signed (by the landowner) non-binding letter of intent identifying the landowner's interest in proceeding with the project is required.** This letter **must include a dollar value/ purchase price** of the Conservation Agreement.

NOTE: *If the application is successful, an unsigned copy of the Conservation Agreement/Easement must be provided to WHC no later than 30 days prior to close, alongside a letter signed by the landowner that a) records the value of the Conservation Agreement/Easement as identified by the appraisal, and b) confirms the landowner's commitment to proceeding with the Conservation Agreement/Easement based on that value.*

File Size Limit: 5 MB

Section 4 - Project Location

Property name:

Please identify the property name(s) associated with the project, if different from the project name:

Character Limit: 100

Project Property address*

Full property address (including province and postal code):

Character Limit: 200

Parcels*

Number of property parcels in project:

Character Limit: 2

Parcel Grid*

Upload a parcel grid of the property (use the **Parcel Grid** template):

CAUTION: Property Identification Number(s) (PINS) or Roll Number(s) **MUST** be included in the Parcel Grid.

CAUTION: The total number of hectares indicated on the Parcel Grid should be an **exact match** to the number of total hectares for the project, claimed on the application form in the previous section. ***No rounding please**

File Size Limit: 3 MB

Parcel Map*

Upload a map of the project property that clearly identifies the associated parcel(s) boundaries:

File Size Limit: 3 MB

Spatial Area Information*

UTM Coordinates and UTM Zones:*

Please upload a file containing the spatial information.

CAUTION: Information **MUST** be provided in one of the acceptable formats listed below. If information is not provided in an acceptable format, the application may be deemed incomplete and not considered for funding.

Option 1): GIS spatial data that contains the boundaries and names for each parcel included in the property. Acceptable formats are **ESRI file geodatabases, ESRI layer packages or shapefiles** (full suite needed: dbf., shp., prj., sbn., sbx., shx., cpg):

NOTE: Google Earth files are not acceptable.

NOTE: Coordinates must point to boundaries of the project land, NOT to areas within the project land.

OR

*Option 2): A table or spreadsheet with the Northing and Easting coordinates and corresponding name for all parcel vertices of the property, UTM zone and datum. Acceptable formats are **word documents, excel spreadsheets, rich text format or pdfs.***

File Size Limit: 5 MB

Project Ecoregion and/or Natural Subregion:*

Character Limit: 150

Aerial Photo/Satellite Image

If available, include an aerial photograph or satellite imagery clearly showing the property/project area.

File Size Limit: 3 MB

Support Map 1

(Strongly encouraged) The applicant is permitted to provide up to two supporting maps that help demonstrate the conservation significance, the habitat adjacency or connectivity value, and/or the planning context for the project. Map 1:

File Size Limit: 3 MB

Support Map 2

Map 2: (Strongly encouraged)

File Size Limit: 3 MB

Key Conservation Area

Only priority projects determined through a documented conservation planning process are eligible under the NHCP-LTCF.

Eligible projects must:

- be in a **Key Conservation Area (KCA)**, which means that the project falls under an existing Conservation Plan.
- the project land must be **identified as a priority** under the applicable Conservation Plan.

Please indicate which KCA(s) are applicable to your project:

Choices

- NACP - Natural Area Conservation Plan
- NAWMP - North American Waterfowl Management Plan
- Priority Places and other Federal, Provincial or Territorial government plans
- Other science based plan developed by the applicant land trust
- N/A - Conservation Rationale/Case for Conservation Required

KCA Context*

In a few sentences, please identify **where exactly** project the property is identified as a **priority for conservation** and **how** it is identified as a priority conservation under the selected KCA.

Character Limit: 1000

Key Conservation Area - NACP

CAUTION: It is mandatory that the **name** of the Conservation Plan along with either a **full copy of the Conservation Plan** be uploaded below OR a **link to the Conservation Plan** be provided. If mandatory information is not provided this application will be deemed incomplete.

Conservation Plan - Name*

What is the **name** of the applicable NACP Conservation Plan?

Character Limit: 250

Conservation Plan - Upload

If applicable, please upload a **full copy** of the above named NACP Conservation Plan:

File Size Limit: 3 MB

Conservation Plan - Link

If applicable, enter the **link** to the online document below:

Character Limit: 250

Key Conservation Area - NAWMP

CAUTION: It is mandatory that the **name** of the Conservation Plan along with either a **full copy** of the Conservation Plan be uploaded below OR a **link** to the Conservation Plan be provided. If mandatory information is not provided this application will be deemed incomplete.

Conservation Plan - Name*

What is the **name** of the applicable NAWMP Conservation Plan?

Character Limit: 250

Conservation Plan - Upload

Please upload a **full copy** of the above named NAWMP Conservation Plan:

File Size Limit: 3 MB

Conservation Plan - Link

If a copy of the full Conservation Plan was not uploaded above, enter the **link** to the online document below:

Character Limit: 250

Key Conservation Area - Other Government Conservation Plan

CAUTION: It is mandatory that the **name** of the Conservation Plan along with either a **full copy** of the Conservation Plan be uploaded below OR a **link** to the Conservation Plan be provided. If mandatory information is not provided this application will be deemed incomplete.

Conservation Plan - Name*

What is the **name** of the applicable Conservation Plan?

Character Limit: 250

Conservation Plan - Upload

Please upload a **full copy** of the above named Conservation Plan:

File Size Limit: 3 MB

Conservation Plan - Link

If a copy of the full Conservation Plan was not uploaded above, enter the **link** to the online document below:

Character Limit: 250

Key Conservation Area - Other Science Based Conservation Plan

CAUTION: It is mandatory that the **name** of the Conservation Plan along with either a **full copy** of the Conservation Plan be uploaded below OR a **link** to the Conservation Plan be provided. If mandatory information is not provided this application will be deemed incomplete.

Conservation Plan - Name*

What is the **name** of the applicable Conservation Plan?

Character Limit: 250

Conservation Plan - Upload

Please upload a **full copy** of the above named Conservation Plan:

File Size Limit: 3 MB

Conservation Plan - Link

If a copy of the full Conservation Plan was not uploaded above, enter the **link** to the online document below:

Character Limit: 250

Key Conservation Area - N/A Conservation Rationale/Case for Conservation

Given that the project property is not captured under a Conservation Plan, please upload the **Conservation Rationale or Case for Conservation** below: (the **Conservation Planning Framework** is a guidance tool provided to aid in this capacity)

CAUTION: A Conservation Rationale must demonstrate and explain how the project property meets Canada Target 1 criteria as a **priority** for conservation.

If you have any questions, please contact Sonia Blanchard at WHC for support.

Conservation Plan - Upload*

Upload the **Conservation Rationale/ Case for Conservation** below:

File Size Limit: 3 MB

Section 5 - Conservation Significance

Conservation Merit of the Project Property*

What is the conservation merit of this property?

Character Limit: 10000

Special Conservation Considerations

Conservation Significance: please note any key elements, special conservation value or additional considerations for the project, such as but not limited to:

- being located in an IBA, RAMSAR or Biosphere Reserve;
- provides high biodiversity;
- contributes to the conservation of an ecosystem that is currently underrepresented in federal/provincial targets, etc.

Character Limit: 5000

Both COSEWIC (Committee on the Status of Endangered Wildlife in Canada) and SARA-listed (Species at Risk Act) Species are counted, in relation to the below questions.

This registry has both COSEWIC and SARA status: https://wildlife-species.canada.ca/species-risk-registry/sar/index/default_e.cfm

This helps lay out the processes and connection of the two listings (for reference): <https://www.canada.ca/en/environment-climate-change/services/species-risk-act-accordfunding/listing-process/act.html>

Species At Risk*

Does the project protect habitat for federally or provincially identified species at risk? (COSEWIC and/or SARA listed)

Choices

Yes

No

SAR - SARA

If yes, please provide a list of the species at risk known or anticipated to be on the project property/land(s), and describe the area of habitat and significance of habitat:

Character Limit: 2000

Conservation Land or Connectivity Expansion*

Does the project contribute to the expansion of conservation lands in the immediate area or contribute to functional connectivity between blocks of important habitat, or both?

Choices

Yes

No

Describe in more detail (max 150 words):

Character Limit: 2000

Long Term Protection of Biodiversity*

Will the project support the protection of biodiversity over the long-term given the conservation tool being used, management regime, and the adjacent land uses?

Choices

Yes

No

Describe in more detail (max 150 words):

Character Limit: 2000

Non-biodiversity Co-benefits*

Does the project have non-biodiversity co-benefits that are well identified and of meaningful scale/impact?

Choices

Yes

No

Describe in more detail (max 150 words):

Character Limit: 2000

Optional - Property Photos

You may include up to 3 photos of the project property/land(s) to illustrate special habitat and species features, that support the conservation value of your project. Please include a one sentence description for each photo provided.

Character Limit: 100 | File Size Limit: 3 MB

Optional Photo 2

File Size Limit: 3 MB

Optional Photo 3

File Size Limit: 3 MB

Section 6 - Required Documents and Additional Information

Proof of SEF Policy/Process*

As proof that your organization has an Stewardship Endowment Fund (SEF) process in place, please upload one of the following:

- an SEF policy, or;
- SEF board resolution, or;
- a letter from a senior officer of the applicant organization, stating the existence and operation of an SEF process.

File Size Limit: 3 MB

Stewardship Calculator

If the **Stewardship Calculator** Tool was used to calculate the amount of SEF, please upload below:

File Size Limit: 3 MB

Stewardship Endowment Funds*

The applicant must raise stewardship endowment funds based on the following requirements:

- For projects with Fair Market Value (FMV) less than \$50K: Minimum stewardship endowment is \$5K
- For projects with FMV above \$50K:
 - 10% of FMV (with a maximum cap \$400,000); OR
 - The amount calculated as required using the program's approved Stewardship Calculator tool (Guidelines, Appendices and Glossary)

Proposed stewardship endowment amount (must meet or exceed above requirements):

Character Limit: 20

Land Free of Financial Encumbrances*

The property will be/was free of financial encumbrances (except for existing normal course encumbrances) at time of title transfer.

Choices

Yes

No

Please identify/explain any financial encumbrance currently on the proposed project land, to be removed prior to title transfer:

Character Limit: 2000

FMV of Donated Portion of Land(s)

If this is a split receipt project, what is the Fair Market Value of the **donation portion** of the split receipt gift or conservation agreement:

Character Limit: 20

Proof of FMV Document - Appraisal or Other (as indicated)

NOTE: If a full or draft appraisal (completed in (2021 or 2022) is not available at time of application submission, then an assessment of the value of the project land(s) with clear rationale explaining how the value was determined will be required. **Acceptable documents include:** a recent short form appraisal, a recent letter from an appraiser outlining how the value was determined, or a recent rationale prepared by the applicant.

NOTE: If submitting a rationale, it must be dated, signed and include a strong rationale,

NOTE: If the application is successful, a full, recent (2021, 2022) appraisal must be provided to WHC no later than **July 29, 2022** or sooner as completed, and must be submitted no later than 30 days prior to close (**whichever date comes first**). demonstration of market research and valuation.

Appraisal:

Appraisals must be completed based on vacant land value only, no land “improvement” value of any kind (e.g., home, barn, road, shed, etc.) is to be included in the Fair Market Value (FMV) valuation of the project land.

For Conservation Agreement/Easement projects, the FMV of the Conservation Agreement/Easement must be identified in the appraisal.

Proof of FMV Document*

Please upload the appraisal/assessment/appraiser letter/rationale/short form appraisal (as described in the Program Guidelines) :

File Size Limit: 17 MB

Appraisal Date Justification

If you are claiming support of the FMV of the project land(s) via submission of an appraisal that is **more than 1 year old from the time of Application submission**, please provide **confirmation/sufficient explanation demonstrating that the market has not changed** (ex. letter from an accredited appraiser or rationale with market comparables authored by the applicant land trust):

Character Limit: 3000

Fair Market Value*

Funding can only be used to support projects acquiring land at no more than 5% above Fair Market Value.

Total Fair Market Value of property(ies):

Character Limit: 20

Overpayment Justification

If the purchase price is more than 5% over the identified Fair Market Value, please upload a justification of the overpayment, **showing strong value for money**:

File Size Limit: 3 MB

Building(s)/Structure(s)/Structural Element(s)

Please list any **building, structure** or **structural element** that exists on the project property, including but not limited to: cottage, home/residence, bunky, shack, driveway, access road, walking trails, dock, etc.

Please explain the regulations associated with any named building, structure or structural element existing on the property i.e., planned severance(s), permitted use, regulations, etc.

CAUTION: Any existing mortgage, lease or other financial encumbrance existing on title must be **fully discharged before or upon closing.**

Character Limit: 2000

Section 7 - Project Budget

Project Budget*

Please review the **NHCP-LTCF Large Grant Guidelines 2022-2023 Chart 1 – Eligibility of Expenses**, to see which expenditures are eligible for reimbursement and which are eligible to count as match.

NOTE: If awarded funds, a complete financial project audit must be submitted by February 2, 2023.

Please upload a completed **Project Budget Template** for your project, noting:

- that your total grant ask is listed in Column A
- that your listed purchase price is identical to that of the Appraisal value and Agreement of Purchase and Sale (APS)
- that any difference in purchase price between the Appraisal and APS is **captured under match funding**
- ensure that project audit costs are not included in the project budget, as will be paid by WHC outside of awarded funding amount.

File Size Limit: 3 MB

Eligible Expenditures*

Approved NHCP-LTCF funds must only be used for eligible expenses incurred in the 2022-2023 fiscal year (April 1, 2022 to March 31, 2023). That is, to be eligible, a project expense must have been incurred between April 1, 2022 and March 31, 2023 in order to qualify for reimbursement under the LTCF program.

I confirm that the NHCP-LTCF funds requested will only be applied to eligible expenditures associated with the project as incurred between **April 1, 2022 and March 31, 2023.**

Choices

Yes

No

First Installment Required For Close?*

Do you foresee the first installment payment being required to close the project?

Choices

Yes

No

First Installment Required For Close - Yes

First Installment Required For Close*

You have indicated that the First Installment payment is, or will likely be, needed to facilitate the close of this project on the projected closing date.

Important Note: If NHCP-LTCF funds are required to close your project, your closing date must be July 13, 2022 or later, in order to allow for adequate administrative processing time, collection of correct, required documentation and release of funds from NCC.

Choices

Acknowledged

Section 8 - Signing Authorization

Binding Organization Signature - Confirmation*

Binding of the Organization (signature)**

I hereby confirm that the applicant Organization agrees to comply with all of the program requirements and conditions as outlined in the **NHCP-LTCF Large Grants (2022-2023)** and in the **NCC Funding Agreement**, and that I have the authority to bind the Organization.

All known risks, liabilities and/or conflicts of interest have been disclosed and this Application Form accurately represents the nature of the project.

Choices

I hereby confirm that the above statement is true and I have the authority to bind the Organization.

Binding Organization Signature - Signature*

Signature**

Please type name below:

Character Limit: 100